

London Borough of Hammersmith and Fulham Record of Officer Decision

The Decision below is subject to call-in which expires on: 26 November 2024 at 3pm

- ❖ Draft Decision List published on: 21 December 2024
- ❖ Confirmed Decision List to be published on: 26 December 2024

1. **TITLE:** The Access Group Mosaic and Synergy Contract Extension
2. **DECISION MADE BY:** Executive Director of Finance and Corporate Services
3. **DECISION:**
 1. Approve the extension of the Mosaic and Synergy contract for two years from 16th January 2025 until 15th January 2027 at a total cost of **£849,092: £740,449 (Mosaic) and £108,644 (Synergy)**.
 2. Approve purchase of additional Synergy SEN module licences at total cost of **£23,616 (£11,808 per annum)** There are only 5 licences in the current contract but there is requirement for 80.
4. **REASON FOR DECISION:**

The Mosaic and Synergy contract ends on 15th January 2025, to ensure there is no disruption to services the contract extension is essential. The two- year extension will enable officers to complete the required procurement exercise with sufficient time to evaluate, select and award a new contract by 15th January 2027.
5. **ALTERNATIVE OPTIONS CONSIDERED:**
 1. Option 1: Approve The Access Group two-year contract extension (Recommended)
 2. Option 2: Procure a new case management system via an open tender (Not Recommended)
 3. Option 3: Do Nothing (Not Recommended)
6. **CONFLICTS OF INTEREST DECLARED AND DISPENSATIONS GRANTED:**

None

Date of Decision

20 November 2024
